



**Shared Governance Council  
May 14, 2014  
Minutes**

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**Present**

Susanna Gunther James DeKloe, Kevin Anderson, Karen McCord, Debbie-Luttrell-Williams, George Olgin, Jeff Lehfeltd, Maire Morinec, Robin Darcangelo, Diane White, Peter Cammish, Nasir Baig, Patrick Killingsworth

**Absent:**

Richard Crapuchettes, Gabriel Johnson, Kyle Todd

**Call to Order**

The meeting was called to order at 2:11 p.m. by Chair, Interim Vice President Diane White.

**Approval of Agenda**

It was moved by Debbie Luttrell-Williams and seconded by Maire Morinec to approve the agenda as presented.

The motion passed unanimously.

**Approval of Minutes**

It was moved by Maire Morinec and seconded by Susanna Gunther to approve the minutes of February 12, 2014.

Ayes: 8

Abstain: 1 (James DeKloe)

The motion passed.

It was moved by Susanna Gunther and seconded by Robin Darcangelo to approve the minutes of March 19, 2014.

Ayes: 8

Abstain: 1 (James DeKloe)

The motion passed.

It was moved by Debbie Luttrell-Williams and seconded by Maire Morinec to approve the minutes of March 26, 2014.

Ayes: 8

Abstain: 1 (James DeKloe)

The motion passed.

It was moved by Susanna Gunther and seconded by Maire Morinec to approve the minutes of April 9, 2014.

Ayes: 8

Abstain: 1 (James DeKloe)

The motion passed.

**Public Comments**

None

**Superintendent-President's Report**

Superintendent-President Laguerre reported that ICON Aircraft will be moving to Vacaville near the Nut Tree Airport later this year, and will be working with SCC to develop special training programs. The arrival of ICON is a great economic development activity for our county and region. ICON and their partnership with Solano College will be a tremendous benefit to Solano County and Winters.

**Dixon MOU**

Dr. Laguerre shared that Solano College and Dixon Unified School District are currently developing an MOU for the college courses that SCC has been providing at the Dixon High School campus through the College Advancement Program (CAP). All classes are college level courses taught by SCC professors.

**Board Policy 1037, Order of Business – Revision and Board Procedures 1013, Vacancy, New**

Dr. Laguerre reviewed with the Council the revision to Board Policy 1037, Order of Business that provides for an additional opportunity for public comments.

It was moved by Maire Morinec and seconded by Susanna Gunther to approve the revisions to Board Policy 1037.

The motion passed unanimously.

Procedures have been added to Board Policy 1013, Vacancy.

It was moved by Maire Morinec and seconded by Jeff Lehfeldt to approve the new procedures for Board Policy 1013.

The motion passed unanimously.

**Solano College Mission Statement (Reaffirmation)**

Dr. Laguerre brought forward the Solano College Mission Statement for review and explained that it is to be reviewed, evaluated, revised (if needed) and reaffirmed on a regular basis.

It was moved by Debbie Luttrell-Williams and seconded by Karen McCord to reaffirm Solano College's Mission statement.

The motion passed unanimously.

**Accreditation Update**

Annette Dambrosio distributed an amended Accreditation calendar. The first draft of the Follow-Up Report will be sent out campus wide sometime next week. Work is underway for the College's midterm report; Dr. Dambrosio reviewed with the Council the 2011 Accreditation Self-Study Report Planning Agenda. Work is also taking place to complete the goals from this Planning Agenda.

### **Human Resources Recruitment Update**

Interim Vice President Diane White reported on positions that are in recruitment. Faculty have been selected for Counseling, English, Anatomy and Business. Interviews are still underway for Physics/Astronomy and Nursing. Interviews for the Associate Vice President of Human Resources will be held toward the end of May.

### **Board Policies 1009 and 5505**

Nasir Baig, the Student Trustee for 2014/15 addressed the Council and reviewed the changes that have been made to Board Policy 1009 since it was first presented to the Governing Board in 2010 until it was approved in April 2014. Mr. Baig explained that in the past if the position of Student Trustee was vacated by resignation or disqualification, a special election would take place. The Policy now states that if the office becomes vacant, the Governing board may authorize the officers of the ASSC to appoint a student to serve the remainder of the term. If a student is recalled, a special election shall be held, following the Board Procedures for 1009. Currently there are no procedures for Board Policy 1009. Mr. Baig stated that he would like to work on developing these procedures and have them reviewed by a parliamentarian. His proposal would be to work on it over the summer and have it ready to bring to the Council in the Spring of 2015.

### **Board Procedure 4215, Smoking on Campus**

The revised procedures for Board Policy 4215, Smoking on Campus were distributed. Jeff Lehfelddt and Debbie Luttrell-Williams stated that there are bargainable issues within the procedures that need to be addressed before it can go forward.

It was the consensus of the Council to bring this back after the union issues are settled.

### **VA Proposal**

Susanna Gunther shared with the Council Academic Senate Resolution SP-2014 #3, Veteran and Military Graduation Requirement Waivers for the Council's approval. This resolution allows military active duty to qualify as two exposures of physical activity to satisfy the Kinesiology graduation requirement under Solano College's general education, Option A requirement.

It was moved by Jim DeKloe and seconded by Karen McCord to approve the resolution.

The motion passed unanimously.

### **SGC Procedures – Ad Hoc Committee**

Chair, Interim Vice President Diane White, proposed forming an ad hoc committee to review the Shared Governance Council procedures that were put in place when FABPAC and Shared Governance Council merged, as some of the procedures may be in conflict with the Brown Act.

It was moved by Maire Morinec and seconded by Debbie Luttrell-Williams to form a shared Governance ad hoc taskforce to work on the Shared Governance Council procedures.

The motion passed unanimously.

This item will be brought back at the next Shared Governance Council meeting for further action (formation of the task force).

### **Budget**

Vice President Yulian Ligioso reviewed the May revise that was received yesterday. He asked for a special meeting of the Shared Governance Council so that there would be plenty of opportunity to discuss the tentative budget for 2014/15 before it is presented for adoption. Vice President Ligioso explained “stability” and stated that this may be an option for 2014/15. This can be discussed in more detail at the special meeting. Vice President Ligioso also discussed the College’s reserve and the negative affect that it could have on the college if it falls below 5 percent (affects credit rating and borrowing ability).

Director Patrick Killingsworth reviewed the SCC expenditures for 2013/14 and projected 2014/15 budget. Debbie Luttrell-Williams asked for a breakout in salaries for bargaining units (CSEA and Local 39) and management. Jeff Lehfeldt asked for additional detail on utilities and professional fees. Director Killingsworth will provide the requested detail at the special meeting for budget.

### **SGC Special Meeting for Budget**

Vice President Yulian Ligioso asked that a special Shared Governance Council meeting be called to discuss budget.

It was moved by Debbie Luttrell-Williams and seconded by Jeff Lehfeldt to hold a special meeting on May 28, 2014 for budget. The time will be 12 p.m. to 3 p.m.

The motion passed unanimously.

### **Governing Board Meeting Agenda – May 21, 2014**

The draft agenda for the May 21, 2014 Governing Board meeting was distributed and reviewed. There was a question on the proposed procedures for Board Policy 4215 going to the Governing Board as an action item, as procedures go to the Board for information only and are not voted on. Chair, Interim Vice President Diane White will inquire about this.

### **Adjournment**

It was moved by Maire Morinec and seconded by Debbie Luttrell-Williams to adjourn the meeting.

The motion passed unanimously.

The meeting adjourned at 4:05 p.m.

Respectfully submitted by Laurie Gorman